

Tips for Quoting Premises Liability

How to utilize the online policy issuance platform

It's quick and easy to secure a premises liability policy online at usassure.com. Follow the step-by-step instructions below to get started today. You can also contact our team at (800) 800 – 3907 for support.

Step 1: Log in to usassure.com

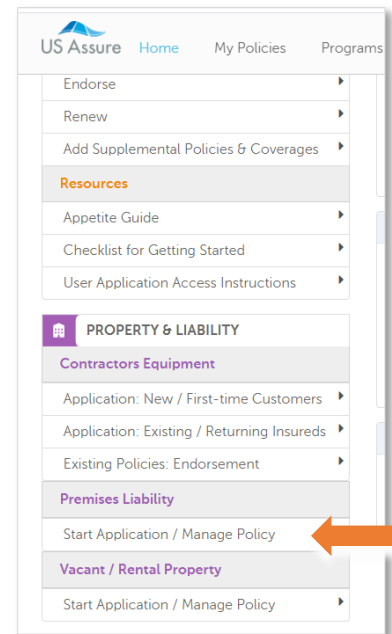
- Click the blue **Agent Log In** button in the upper right corner, and log in to usassure.com.



Step 1

Step 2: Log in to the VacantExpress quoting platform

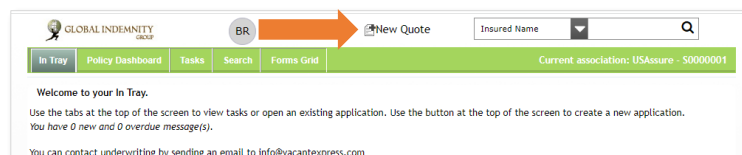
- After logging in, scroll down the homepage dashboard.
- On the left of page navigation, find the box titled **Property & Liability**.
- Click **Start Application/Manage Policy** underneath the **Premises Liability** heading.
- Use the same usassure.com log in credentials to access the VacantExpress quoting platform.



Step 2

Step 3: Begin a premises liability quote

- Click the **New Quote** button at the top of the page.



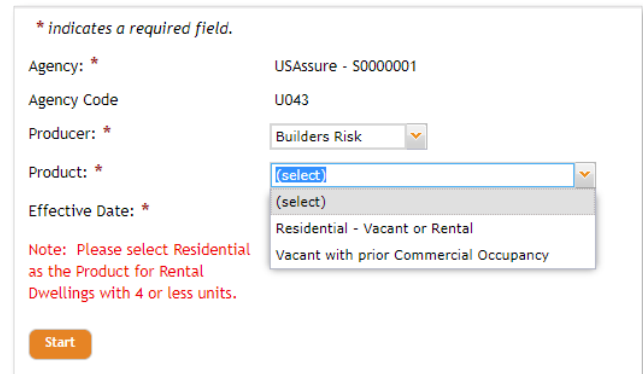
Step 3

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Step 4: Indicate risk type

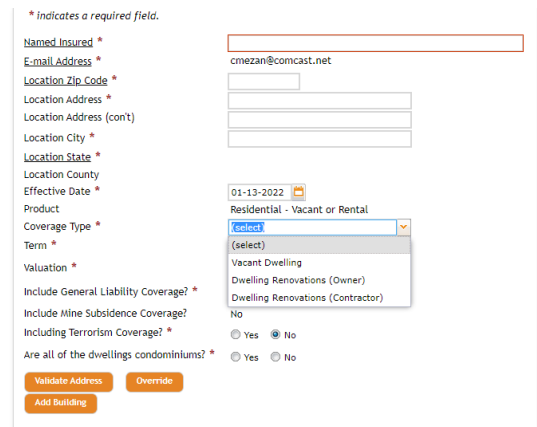
- On the new quote page, select which producer code you are using to issue the policy.
- In the product field, there are two options:
 - If the risk is a residential risk, select **Residential – Vacant or Rental**.
 - If the risk is a commercial risk, select **Vacant with prior Commercial Occupancy**.
- Select the effective date of the policy and then click **Start**.



Step 4

Step 5: Validate the location address in order to access the premises liability coverage type option

- After selecting whether the risk is residential or commercial, you will be directed to the second page of the quote.
- Initially, if you attempt to select the coverage type, there will not be a premises liability option.
- You must fill in the **named insured, email address and location address**
- Click the **Validate Address** button. Only after selecting **Validate Address** will you get a **Builders Risk Premises Liability** option in the coverage type section.
- After selecting **Builders Risk Premises Liability**, the quote will modify.

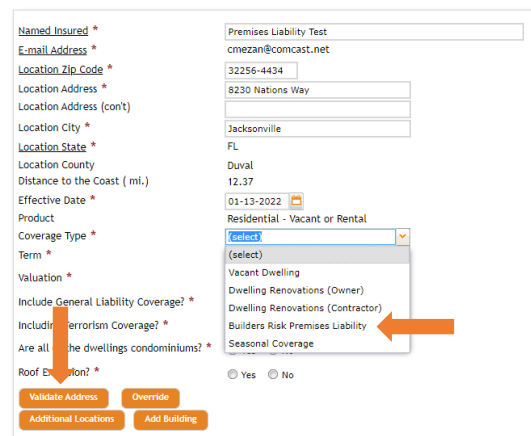


Step 5A

Step 6: Complete your premises liability quote

- Select the term limit, general liability limit, terrorism coverage option and number of units to be insured.
- Click **Calculate Premium**.

Congratulations! You've just submitted a premises liability quote! If you need further assistance, contact our team at (800) 800 – 3907, option 1.



Step 5B